



Hardy Plant Society of Washington

Purpose: Board Meeting: Launch of Programs

Date: 09 Feb 2009

Location: Kandy Kroll's house

Participants: Grace, Bob, Kandy, Barry, Bonnie, Pam, Ruth

1. Agenda
 - a. Membership Application
 - b. Select Interim Members at Large
 - c. Seed Exchange Program Proposal
 - d. Public Garden Program Proposal
 - e. Website Program Proposal
2. Minutes of Previous Meeting
 - a. Previous meeting was development of HPSW constitution.
3. Action Arising from Previous Meeting
 - a. Paperwork for 501c3 filed with state, requesting HPSW as name.
 - b. Constitution will be sent to state when requested.
4. President's Report
 - a. n/a
5. Secretary's Report (Correspondence In/Out)
 - a. Questions about next Seed Exchange meeting were fielded. Seed Packaging party was organized.
 - b. Board Meeting Agenda was set.
 - c. Members were added to the membership list and welcomed to the group with the last meetings' minutes.
6. Treasurer's Report
 - a. Whereabouts of HPSW funds are unknown, possibly Susan Carter.
 - b. Once a new account is created, membership dues can be collected. It was decided that donations would not be collected until we have proper tax-exempt status.
 - c. Membership dues were set at \$35/year.
 - d. Dues will be collected by check only, and will be followed with a welcome letter from the Membership chair.
7. Project Report – Seed Exchange
 - a. Seed Packaging work party was scheduled for 10 Feb, 09 at Marian Raitz's house.

- b. Seed packages will be donated to the Miller Library at our March meeting, and should be stamped with “Donated by the Hardy Plant Society of Washington” with our website info.
 - c. Someone will have to be responsible for mailing seed requests.
 - d. Seed Exchange List needs to be generated and given to website coordinator.
8. Project Report – Programs
 - a. Programming for the upcoming year was discussed. Tentative schedule was set as follows:
 - February – no meeting, due to NW Flower and Garden Show
 - March 16th – Miller Library, 7-9 pm
 - April 20th – Barry – Travelogue of New Zealand
 - May 18th – Riz Reyes – Something
 - June (Saturday or Sunday) – Tour – perhaps Miller Garden.
 - July (Saturday or Sunday) – Summer Potluck?
 - August – unknown
 - September – Annual General Meeting
 - October – unknown
 - November/December – White elephant gift exchange
 - b. Possibly split Programs Chair into two: Speakers, Workshops.
9. Project Report – Website
 - a. It was decided that a simple website should be developed as a splash-page for membership and seed exchange.
 - b. Yahoo websites cost about \$150/yr.
10. Project Report – Public Garden
 - a. It was decided that a public garden project is worth exploring, and that a committee should be launched in a couple of months. Many people have great ideas, so we should advertise that at the April meeting a program Chair would be identified, who could lead the project to identify goals and purpose, long-term planning, site identification, tentative budget for first and subsequent years.
11. Other Business
 - a. Meeting locations were discussed, considering the high cost of the Graham Visitor’s Center. The Bellevue Library was proposed as a location on the Eastside for the ‘off’ months, keeping the GVC as the location for the quarterly meetings.
 - b. Membership Application will follow old NPA membership form to collect basic contact information and dues. Donations will not be on first draft of membership

application. Images and logos will need to be developed for official correspondence and website.

- c. Nominations Committee needs to be identified by April.

12. Action Items for next meeting.

- a. Treasurer (Kandy): Create personal account for membership dues prior to tax-exempt status.
- b. Arisaema-of-all-trades Barry: Construct one or two seed package boxes for the Miller Library.
- c. Seed Exchange Chair (Bob): Create a stamp or label to indicate HPSW donation and contact information (after website).
- d. Seed Exchange Chair (Bob): Get Seed Exchange List in document format to Grace for website.
- e. Website Program Chair (Grace): Create website as a launch for membership and seed exchange information. Bill on personal credit card and send invoice to Treasurer.
- f. Arisaema-of-all-trades Ruth: Contact Kurt Nicolay for permission to use Kevin's black and white images for stationery and website use.
- g. Ruth, Barry, Pam: Research meeting locations to determine size, banquet permit options, contact information, reservation policy, and calendar availability and give to Vice (Pam) to collate information.
- h. Membership (Grace): Create welcome e-card / postcard using logo to confirm that dues have been received.
- i. Nominations (Barry): Identify 3 members to serve on the Nominations Committee from April to September. Board will accept/reject recommendation prior to April, so that the committee can get started in April.
- j. President (Bob): Launch Public Garden Project by outlining the purpose and goals, and ask for nominations for a Public Garden Chair at the next quarterly meeting (April). Secretary will disseminate this information prior to the April meeting.

13. Next Board Meeting

- a. Not set

14. Attendance

- a. Interim-President Bob Lilly, Interim-Vice President Pam Perrott, Interim-Secretary Grace Hensley, Interim-Treasurer Kandy Kroll
- b. Interim Members at Large: Ruth Chaus, Bonnie Sharpe, Barry Latter.